

Community Fund of North Kootenay Lake Society

Board Meeting Minutes

April 8th, 2024 via Zoom

In attendance: Honora Cooper, Catherine Whitehead, Maggie Staples, Tom Humphrey, Penny Yeo

Regrets, Donna Butt, away until May. Kendrick Lawless away at work.

Guests:

Meeting convened: 4:01 PM

Approval of Agenda: Tom/ Approved

Approval of the Board Meeting Minutes: Approved

**Correspondence:**

Letter for Penny Yeo, Treasurer. Email correspondence from the BC Community Foundation regarding bursary available to assist with costs of attending the scheduled gathering.

Project Reports received to date: Lardeau Valley Historical Society, Kaslo Concert Society, Kootenay Lake Independent School Society, Langham Cultural Society, St. Andrew's United Church, Hospice Society of North Kootenay Lake, Health Arts Society-Concerts in Care, Kaslo Program.

One new member, Cheryl Sword.

**Old Business:**

Catherine reported on thank you cards. There are 7 monthly donors and she will send out the cards now that she has returned. She will also attend to the ad placement in the Pennywise regarding granting changes.

There will be a Grant Committee meeting/update in person (Tom, Catherine and Honora from the board, and Cheryl Sword and Dawn Lang from the community) at 651 A Avenue, 10:00 am, May 4th, and Honora will update on the Grant application. Evaluations of the applications are to be completed by May 2nd. Honora will report on grant evaluations (at meeting May 4th)

The 2024 budget will be reviewed including the BCCF gathering October 1-3. Expenses are being paid directly by Osprey from our Rebate Funds, after an invoice is submitted (Current balance of Rebate Fund \$6311.78) A list of projected expenditures will be submitted to Osprey. Honora made a motion to invest \$3,000 into General Endowed Funds. All in favour. The BCCF Conference discussion is tabled to next meeting.

CFNKLS budget has an allotment of \$300.00 for Small Grants.

**Treasurer's Report:** Penny Yeo will give the Treasurer's Report (See attached report). Two small neighbourhood grants have been given (Robbie Burns night) Kaslo Community Garden and Community Services Edible Garden Tour. The Small Grant Fund is currently at \$100.00 remaining.

**New Business:**

Terms of Office - Elections at AGM - Maggie to review and prepare call for elections.

Facebook posts re: Granting is open - Kendrick

Honora will report on grant evaluations (at meeting May 4th) See Old Business.

Ideas to promote CFNKLS visibility in the community - May Days Parade? Table at Saturday Market - Maggie will ask if Hospice would like to share a Saturday Market Table.

Treasure Hunt Update - In addition to her written report, Catherine added that Marie Ange Beck will create a spreadsheet of the donors from last year. Kendrick and Tom will help with the Treasure Hunt 2024. Rick Galbraith is also volunteering for early part of the Hunt.

**Social Media Committee:** Kendrick ( unavailable )

Next Meeting: Date: May 13                      Time: 4:00 PM                      Location: 631 A Avenue (Honora's)

Meeting Adjourned: 4:58 PM