

Community Fund of North Kootenay Lake

Board Meeting Minutes

January 22, 2024 via Zoom

In attendance: Catherine Whitehead, Donna Butt, Tom Humphries, Maggie Staples, Honora Cooper

Guests:

Meeting convened: 4:10 PM

Approval of Agenda: Donna, all in favour

Approval of the Board Meeting Minutes: Moved by Honora to approve the November meeting minutes.

Email Correspondence: Rachel Nissenbaum, working on grant application link. Correspondence received from Tina, clarifying Osprey small grants and qualified donees.

**Old Business:**

December luncheon,

KORTS small grant approved, via email, ratified at this meeting, \$100.00 for Solstice celebration.

Kaslo Kitchen Party Celtic band - Robbie Burns evening was awarded a small grant, via email, and ratified at this meeting.

Policies are now updated and posted on the website, and dates of revision are noted.

**Treasurer's Report:**

Penny Yeo has sent the report to Board Members, and either she or Honora will answer questions.

**New Business:**

Review of the 2024 budget. The amount of \$300 is allocated for this year.

CFNKLS timeline for the year.

Rachel Nissenbaum will be reaching out this week with instructions on how to log in and view the application.

**Re: Osprey Small grants:** Tina informed Honora that small grants can come out from CFNKLS rebate funds, but at this point recipients have to be charitable or have a sponsor. We are continuing the Neighbourhood Small Grants in the NKL area - applications will open in March and close end April. (**These are NOT the small local grants we award out our admin funds.**)

Last year the Village agreed to sponsor these grants for individuals but by the time we received their response Osprey had already made alternative arrangements with the Neighbourhood Houses Association in Vancouver that administers the program there.

Additionally, Vancouver Foundation has confirmed that 2025 will be the last year of these ( **Osprey**) grants and at this point it is not likely that we will continue without their granting and administration financial support.

Non qualified donees will not happen this year. Honora reported that for this cycle we will continue requiring a sponsoring QD for any grants to NQDs.

Donna has set up a file in [cfnkls.info@gmail.com](mailto:cfnkls.info@gmail.com) that contains Grant Reports and are accessible for all board members. Honora will confirm if she can access this file, and will collaborate with Donna if required.

Osprey can pay both our Societies Fee for filing, and also our website fee. (This results in approximately \$160 in savings to our admin funds, and other expenditures beyond these two items, print material (brochures) and advertising that are allowable by Osprey need to be clarified.)

Kaslo Kitchen Party - received \$100.00 for the upcoming Robbie Burns event.

Board recruitment - Honora made a motion to invite Kendrick Lawless to join the board. All in favour.

CFNKLS timeline for the year. \*\* Upcoming for February - Grant Committee Planning.

Cheque book has been passed on to Honora from Donna.

Social Media Committee: Volunteer needed to update our Facebook Page as required. Donna reported that all is up to date on the website.

Next Meeting: Date: March 4th      Time: 4:00 PM      Location: Zoom

Meeting Adjourned: Honora moved to adjourn....All in favour.