

Community Fund of North Kootenay Lake

Board Meeting 5:00 PM

November 20th, 2023 via Zoom

In attendance:

Regrets: Mark Gingerich

Meeting convened: 5:02 PM

Approval of Agenda: Donna/AIF

Approval of the Board Meeting Minutes: Maggie/no changes/AIF

**Email Correspondence:**

The following correspondence has been received by CFNKLS for the month of November:

Kaslo Search and Rescue submitted their Project Report and included a photo.

Kaslo Racquet Club submitted a Project Report, and a subsequent email from Mabel Russell requesting a \$200 to help offset cost of a volunteer appreciation /fundraiser dinner. She was advised by Honora that she could apply for the Neighbourhood Small Grant, max amount of \$100. (See New Business)

Vancouver Foundation's 80th Birthday Party, November 30th, any board member wanting to attend can do so, refer to the email that came through [cfnkls.info](mailto:cfnkls.info) for more info.

**Old Business:**

Review of email connections to board members-Donna reported that all email routing is fixed, apart from Catherine's.

Policy review Tom, Honora and Penny reported on what has been completed, and the report was read by Penny. The completed document will be circulated along with monthly minutes when this document

P004, P005, P006, P007, P008, P011, P017, P101 have been reviewed and all changes, additions and/or deletions are in the document that will be available to the board when completed. The board has voted in favour of all changes, excepting P008 and P101.

The granting policy can be reviewed in January or February once we know if non qualified donees will be able to apply directly. CRA has finally released criteria and now Osprey has to change their policy re granting and then we can change ours.

Donna has submitted to the Board by email her suggestions to update the duties of Treasurer.

**Treasurer's Report** - Donna's updated duties of Treasurer have been approved. The financial statement shows our closing balance at \$1490.85, we earned .02 cents in interest.

**New Business:**

Neighbourhood small grants - Mabel Russell, applied for a Neighbourhood Small Grant on behalf of the Racquet Club to offset costs for their Volunteer Appreciation/ Christmas Dinner the board approved the small grant for the Racquet Club for their Christmas Dinner Fundraiser. The board cannot support 'Volunteer Appreciation' events, because there were 19 applications from non profits this past year, and we cannot afford to give a small grant to each in this instance, but the board approved the small grant for the Racquet Club for their Christmas Dinner Fundraiser.

Donna's understanding from Rachel at Osprey is that Electronic Grant applications received for 2024 will stored in the [cfnkls.info](mailto:cfnkls.info) email account, and the online application form will also be on Osprey's website. Donna has also stated that her understanding now, is there will be no charge for the software.

December meeting Christmas lunch - details, book a reservation December 18th at the Hotel for 12:30.

Discussion for following 2 items Donna is suggesting:

What webpage should CFNKLS Recovery Fund link be put on (Events or Apply for Grants?)

Discussion: This was approved to be applied to 'Events'.

Is everyone in favour of having an online CFNKLS grant application available for the 2024 granting cycle? Discussion: Yes, and if, after this granting cycle, the online option is successfully utilized by applicants, and does not have too many glitches, we will make it a permanent thing. Organizations can still exercise the option of submitting a handwritten application.

#### **Social Media Committee:**

Maggie has contacted Mark by email to clarify if he will be able to continue on the board, and if his work commitments do not permit, then she has requested he send a note in writing to cfnkls email. Mark has responded to both Maggie and Honora and he will post our Giving Tuesday information on Social Media, and then is stepping off the board.

Next Meeting: Date Dec. 18th  
Meeting Adjourned: 5:53 PM

Time 12:30

Location: Hotel

Meeting