

Community Fund of North Kootenay Lake

Board Meeting

September 18, 2023

Residence of Donna Butt 430 8th St. S

**In attendance:** Honora Cooper, Donna Butt, Penny Yeo, Maggie Staples

**Regrets:** Tom Humphries, Catherine Whitehead, Mark Gingerich

**Meeting convened:** 5:11

**Approval of Agenda:** Donna moved to approve the Agenda, all in favour

**Approval of the Board Meeting Minutes:** Penny moved to approve the minutes, all in favour.

**Email Correspondence:** All correspondence went to

**Old Business:**

Donna and Maggie will complete board roles, October for Maggie and November for Donna.

Tom Humphries and Penny Yeo have completed their Conflict of Interest forms and returned for file.

Policy Review Committee to be struck, Tom Humphries, Penny Yeo.

Donna and Honora have worked on P015 currently. Donna will send an updated version of this to the Board to review through cfnkls email. Motion - to approve the updated version of P015 to be circulated by email. Penny seconded, all in favour. If there are any concerns regarding this update, they will be addressed in November, when Donna returns.

Grant Application Update Committee, will begin in November. Honora, Donna, Maggie and Penny will participate to update the grant application.

**Treasurer's Report:**

Donna \$1510.81 closing balance as of today. See attached Treasurer's Report. Donna and Penny have met to begin training.

**New Business:**

Giving Tuesday-Canada Helps promotes this nationally. Honora will host at Kootenay Savings Credit Union on November 28th.

Collaborative relationships: Credit Union - Giving Tuesday, Maggie to reach out to SARS to arrange for a time to do a presentation of the Community Fund.

**Social Media Committee:** Currently, 244 followers and 3 new on Facebook. Donna will insert a counter on the website.

**Next Meeting:**    Date: October 23rd                      Time: 5:00    Location: Zoom

**Meeting Adjourned:**                      5:58