

Community Fund of North Kootenay Lake

Board Meeting Minutes February 27th, 2023

Via Zoom

In attendance: Catherine Whitehead, Donna Butt, Maggie Staples, Joe Johnston, Mark Gingerich. Tom Humphries attended the meeting as a guest and a prospective board member.

Meeting convened: 5:21 pm

Approval of Agenda: Joe made the motion, all in favour

Approval of the Board Meeting Minutes: Mark made the motion, all in favour.

**Correspondence:**

Project Reports received from KORTS and the Langham;  
Bronwyn Sweeney Project Report for Ethnobiology;  
Eva Keleman, for the Library 2020 Centennial Projects, deferred due to Covid-19 - Centennial panel completed;  
email from Meleana Terlingen at JVH re: McKinnon Bursary needs to be updated to May 12, 2023;  
Karissa Stroschein, Village Hall Administration, query regarding the Village as a qualified donee. resolved;  
Vancouver Foundations Board of Directors Open Call;  
Tina Choi, Osprey Project Focus Area Rundown;  
NKL Arts and Heritage, notice of Extraordinary Meeting, Feb. 26 at the Langham.

There were no comments, questions or suggestions from the Board in regards to correspondence received.

**Old Business:**

Motions to ratify: Will support a motion that Honora Cooper to be the CFNKLS representative on the Community Services Recovery Fund (CSRF) in respect to the funds recently received or coming to Osprey Foundation and to be administered by Osprey Foundation, and thereafter as long as the committee continues. All in favour, by email, and ratified by a show of hands at this meeting.

Joe Johnston, via email, I support a motion that if there is space for a public representative from the Kaslo Area, that CFNKLS support Rick Hewat being that representative. All in favour. (Rick has declined this position.) Ratified by a show of hands at this meeting.

Joe Johnston, via email, I support a motion that Honora be able to designate an alternate representative to substitute for her if she is unable to attend any of the CSRF meetings. All in favour. Ratified by a show of hands at this meeting.

**Treasurer's Report:**

An email motion to award a Small Grant to Hospice Society of North Kootenay Lake of \$100.00 via email, all in favour. The motion was ratified by a show of hands at this meeting. Donna has prepared a cheque, and delivered it.

### **Budget Items -**

Post Office box renewal for 2023.

Christmas meal for the board - \$25.00 = \$200.00. Motion was made by Maggie to have an appreciation meal for the Board. Mark seconded the motion and the motion passed.

There is a Community Foundations of Canada gathering in Toronto June 1 and 2, 2023. Discussion if anyone will attend. This was tabled to our next meeting on March 27th.

Brochures - Cost of \$116/ 100 brochures, or \$177/ 250 brochures. The board approved the initiative and all suggested changes to update the brochures. Motion was made that Catherine proceed according to her timeline, will present the final draft, and go ahead with the order of printing of 250 brochures. Donna commented that Osprey will contribute \$100.00 to the order.

### **Website / Facebook / Social Media**

Donna spoke to 2023 Grant Applications edits. The only change Donna suggested was the date. Donna will send to Mark the information regarding Grant Applications 2023 and he will post to the Community Web and our Facebook page, highlighting that Project Reports must be submitted prior to applying for the 2023 Grant Cycle beginning March 1st.

Honora has requested we include the question in the Grant Application form, 'Will your organization go ahead with your project if you do not receive the entire amount requested?' The board approved this suggestion, Maggie commented that most applicants do have other funding sources, and projects would likely go ahead, but that it is prudent on our part to ask the question of applicants.

The board supported all the items Donna suggested.

Mark - Facebook update/ 229 followers currently

New Business: Annual Grant Cycle begins March 1, 2023

Next Meeting: Date **March 27**      Time **5:00 PM**      Location      **Zoom**

Meeting Adjourned: 5:50 PM