

# **COMMUNITY FUND OF NORTH KOOTENAY LAKE**

**Board Meeting on Monday, December 16, 2019 at 12:00 noon  
In the Kaslo Hotel Dining Room**

**Present:** Honora Cooper, President; Aiko Jackson, Treasurer; David Stewart, Past President; Barney Gilmore, Secretary; Joe Johnston; and Donna Butt.

**Regrets:**; Catherine Whitehead, Vice President

**The meeting was convened:** at 12:05 p.m. by Honora.

**Approval of the Agenda:** Moved by Joe. **Approved.**

**Approval of Minutes of November 19, 2019:** The draft minutes erred in regard to the situation of unwritten Policies P202 – P207. Adoption of the corrected minutes was moved by Joe. **Approved.**

## **REPORTS:**

**Treasurer's report.** Our Society account balance as of the November meeting was \$3,133.07. We received a return of \$756.72 of unspent grant money from the Housing Society. A cheque for this same amount was written to Osprey (as required) for our flow-through grant account there. But as of this meeting that cheque has yet to clear. We also wrote Neighbourhood Small Grant cheques to facilitate Senior's dinners (\$150) and for the KORTS Community Solstice celebration (\$80). Also yet to clear our account is a \$50 cheque sent to Osprey for the Treasure Hunt fund. \$25 came as a gift on Giving Tuesday and four cents interest was received at the end of November. Our current balance today is thus \$3,684.83, with cheques for \$806.72 still outstanding.

**Status report on our Community Facebook Pages.** In the past month there have been 7 page views with 5 likes. There were 72 views of the RBC grant announcement and 25 positive reviews of it.

Honora moved acceptance and thanks for Aiko's two reports. **Approved**

**CORRESPONDENCE:** Honora reported her successful help in getting the designated recipients of the RBC Youth-Grants into contact with the RBC administrators of this program. There is no further administrative involvement with CFNCLS needed for this program.

## **BUSINESS ARISING FROM THE MINUTES:**

**CFNCLS Website update and changes in progress.** Our website updates are largely concluded for now. Donna will be posting revised grant application guidelines in the New Year. Charles Cuell is still listed as the Administrator of our website and gets occasional “comment” communications that should now go to Donna. His help will be needed to effect such a change in the Administrator. It was **moved** by Honora that Donna contact Charles and ask for his help in making her our website administrator.

### **Approved**

After discussion of the utility of having provision for comments on our website, it was **moved** by Donna that we remove comment space and provision from the pages of our website. **Approved.**

**Update on the RBC Youth-Granting program with Osprey.** This item was covered in Correspondence, above.

**Status of our \$500 for the Neighbourhood Small Grants Initiative.** Catherine reported (by email) that Shelagh Smith and KORTS (Val Koenig) received the small grants for which they recently applied, as noted above in the Treasurer’s report. A third applicant was asked by Catherine for further information but has not yet replied to us.

Catherine has proposed putting an ad in *Pennywise* and/or on our Facebook page in January to say that there are still some funds available. **Moved** by Barney that she do so as she thinks best. **Approved.**

**Giving Tuesday report and plans for next year.** This year there were difficulties that resulted in our table at Kootenay Savings being occupied for only two hours, late in the planned time period. Nonetheless we received cheques and a cash donation totaling more than \$1,000 during the time we had people there. We had no sign on our table and none outside the building to announce or presence. Next year it was agreed these would be important and helpful additions. Next year too we will try to fly our large banner in March during the time Grant Applications are being solicited. **David** will arrange for this very soon.

**Consideration of a replacement for the empty Board seat and a 2020 Board Secretary.** Kathy Freeman is gone every winter but is interesting in serving on our Board and she is willing to become our Secretary after the AGM when Barney finishes this year. Kathy will be invited to the April meeting of this board when she returns in the spring. Members of the current board agreed to share Minute-taking duties on a rotating basis at meetings when Kathy is away if she does become our Secretary.

**NEW BUSINESS:**

None was on the Agenda. However the Board did decide on the grant application calendar for the coming year. We will start accepting grant applications on Monday March 2, 2020 and will close the application window on the final Friday of April, the 24<sup>th</sup> of the month. Our AGM will be held on Monday evening June 1<sup>st</sup> and grant cheques from Osprey will be delivered to recipients at that meeting.

**Next Board Meeting Scheduled:** To be held at **4:00 p.m. Monday January 20**, at Honora's house at 651 A Avenue in Kaslo.

**Adjournment:** was at 12:45 p.m.