

COMMUNITY FUND OF NORTH KOOTENAY LAKE

Board Meeting on Monday, May 16, 2019 at 5:15p.m.
David Stewart's office in the Langham

Present: Honora Cooper, President; David Stewart, Past President; Barney Gilmore, Secretary; Aiko Jackson, Treasurer, Peter Jonker, and Joe Johnston

Regrets: Catherine Whitehead, Vice President

The meeting was convened: at 5:12 p.m. by Honora

Approval of the Agenda: Moved by Joe. **Approved**

Approval of Minutes of April 15, 2019: Moved by David. **Approved**

REPORTS:

Treasurer's report: Our Society's operating account was \$3,205.36 on the occasion of our previous board meeting. Since then we paid \$21.53 for a Pennywise ad, and \$9.45 for postage. Four cents interest was earned. Our closing balance is currently \$3,174.42.

Our local Treasure Hunt Fund will have \$491.63 in it once Osprey receives the current \$230 in TH donations that are eligible for Charitable Tax Receipts from Osprey. Between our account, and the TH portion in the account at Osprey, we have \$724.14 of Treasure Hunt Funds so far.

CORRESPONDENCE:

Honora reported that all grant applicants have now been informed of the Granting Committee decisions, following Osprey's approvals of our decisions. Of the 23 applications, 20 were granted the full amount they had requested, one was granted 12.5% of the amount requested, and two applications were turned down. The applicant for the Trades Bursary will be informed of his award soon.

BUSINESS ARISING FROM THE MINUTES:

2019 Treasure Hunt update: Barney confirmed that the Treasure Hunt publicity is going well, and that things are on schedule to have all the clues ready in time for the AGM. He was concerned only about the difficulty this year in growing the Treasure Fund. Honora reminded the Board that CFNKLS has available two different pools of money (at Osprey) that can be tapped and awarded at any time at the Board's direction, so long as all the money goes to a registered charity. Thus we can rest assured that the Treasure Fund will reach and perhaps slightly exceed our goal this year of \$2,500, to be awarded to one or more local charities by the Treasure Finder. Barney confirmed that the Treasure Hunt website, at **nkltreasure.wordpress.com** is now almost ready for the start of the Hunt. He urges all directors to look it over and to encourage others to do so too. He confirmed that yes, clues this year will include 9 photographs, one of which will be displayed publicly for the first time at the end of the AGM.

Update on possible High School student with web skills to help CFNKLS: No one has yet been suggested or approached for this source of help after concern was raised (and shared) about the

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security and confidentiality of some CFNKLS materials and information that may be located on our website. We will postpone further consideration of this matter until the fall when Donna Butt may be able to join our Board.

Status report on our Community Facebook account: Aiko reported gratifying activity and interest in the CFNKLS Facebook account. It is proving helpful in publicizing the Treasure Hunt and our granting activities.

Update on RBC Youth-Granting program with Osprey: Honora reported on the recent word from Osprey about how this program may operate. CFNKLS is a participant and it will need to review and evaluate the suitability of any local project applied for in this program. It will not be required to oversee or administrate the projects. Requirements include (1) the project must originate with major input from “youth,” and serve a function or purpose close to the interests of a youth group. And (2) the budget must require exactly \$5,000, all of which is to be spent by the end of the project. Publicity about, and applications for these potential grants cannot start before May 22nd. There is further information that we (and applicants) will need from Osprey soon. More specific details will be available by our next meeting.

Status of the Neighbourhood Small Grants Initiative: This initiative died at birth. The \$500 that we were allocated for this purpose is still ours to use as we decide. The board will await Catherine’s return to consider possible options for using this money.

Update regarding the Giving Circle concept and developments of it: Nothing further has developed in this matter.

NEW BUSINESS:

CFC Gathering this June in Victoria: Honora appears to be the only Director who will be attending. She will report to the Board on her return.

Report on Grant Committee awards this year: Barney added to the information about grants already cited above in CORRESPONDENCE by noting that \$43,884 of grants were awarded, leaving a surplus available for subsequent grants of \$6,329.86. This is the third year that we have had a surplus. The Board may wish to weigh the advantages of allowing further applications “soon” or expecting all applicants to await next year’s cycle, at which time the relative merits of further proposals could be compared more effectively.

Recommended changes to Grant Application forms and requirements: During the meeting of the Grants Committee, while adjudicating this year’s applications, problems were seen with some of those applications. Policy solutions, designed to avoid, or to resolve similar issues in the future, are needed from the Board. Current policy does not exist in written form, and it is only somewhat informed by the precedents made by past Grant Committees, insofar as those can be remembered. The Board is being asked to formulate a written policy to help new Committee members understand both what and how the Committee seeks to manage its work. To begin formulating such a policy, M.L. Thompson agreed to make a summary list the issues raised this year in the Committee. The board will use this as a starting point for drafting the needed policy guide.

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Status of Preparations for the AGM: As historically seems to be universal for us, our AGM appears to be looming faster than we might wish. Nonetheless, we were able to clarify what will be done in readiness. **Aiko** is preparing the annual treasurer's report including the requested comparisons with the year prior. She and **Joe** will handle arrivals at the meeting (sign-ups, memberships etc.) and the food & drinks table after the meeting. **Joe** will pick up the food that Catherine has reserved and paid for. **Peter** will prepare the slide show of CFNKLS-supported community projects. **David** will see to the swinging of the banner. **Barney** will prepare a list of members in good standing, ready the election of new directors to a two year term, and ready the treasure hunt for starting that evening. **Honora** will prepare the President's report, etc. and will bring a treasure hunt donation jar to the meeting (unless Joe or Peter have a nice big jar like last year's.)

Next Board Meeting Scheduled: To occur, briefly, after the AGM, for the election of officers.

Adjournment: 6:23 p.m.

Barney Gilmore
CFNKLS Secretary