

COMMUNITY FUND OF NORTH KOOTENAY LAKE

**Minutes of the Board Meeting held Tuesday July 18, 2017
at Peter Jonker's home: 267 Meadow Cr. Rd. in Meadow Creek**

Present: Honora Cooper, President; David Stewart, Past President; Barney Gilmore, Secretary; Peter Jonker, Charles Cuell, and Aiko Jackson.

Regrets: Catherine Whitehead

The meeting was convened: at 5:35p.m.

Approval of the Agenda: Moved by Peter. **Approved**

Approval of Minutes of June 19th, 2017. Moved by David. **Approved**

REPORTS:

Treasurer's report. Our Treasurer, Elaine Toffan, has resigned, following a death in the family. She has helped us greatly in the past three years. **Catherine** will be asked to send her a thank-you card, for her services to the Board. Barney moved that **Aiko** be asked to serve as our new Treasurer. Aiko agreed, with assurances from the Board that we can help and advise her as may be needed, and the motion was **Approved**. Aiko, like Elaine before her, has been working for the Kootenay Savings Credit Union and she read for us the bank statements for June that Honora brought to this meeting.

In June there were three deposits made for the Treasure Hunt Fund, totaling \$1,158. There were two cheques written. One was for \$156.78 to Pennywise in payment for advertising our Grant applications and AGM awards. One was to the Lardeau Valley Community Club for \$1,500.00 in payment for the grant award made after the AGM, and paid using our KSCU flow-through funds held in our own Society account. We received 8 cents of interest in June. Our balance at the end of June was \$4,295.55.

Three Board members have historically had signing authority on our Society's account at Kootenay Savings. Recently these have been Honora, David, and Elaine. Since two signatories are required on any of our cheques, and some Board members can be away at any time, it was moved by Barney that Elaine be dropped from the KSCU list of signatories and that Aiko be added. The motion was **Approved**. **Aiko, Honora, and David** are to arrange for this change at the Credit Union.

CORRESPONDENCE: Honora circulated a notice from the Kaslo Village and the CoC announcing planning in progress for celebration of the 125th anniversary of the Village in 2018. In this connection they have put aside \$2,500, in each of two years, to support any projects in celebration of this anniversary to be undertaken by local non-profit and charitable organizations. We are invited to think about projects that might be appropriate for such funding.

BUSINESS ARISING FROM THE MINUTES:

Further to the AGM event. Honora mentioned that we had leftover AGM programs, with our agenda and with the long list of grants given for 2017 printed on them. She suggested that in future such extra programs be included in the envelopes (cheques) set to grant recipients who were unable to have a representative present at the AGM. The Board thought this a fine idea, and next year we will note this in our AGM planning.

Treasure Hunt report. Barney give a long report and personal assessment of the outcome of this year's Treasure Hunt. He noted that there did not appear to be the hoped-for interest in participation among youth, but that there was some considerable interest expressed by various adults in Area D, although primarily this appeared to be in Kaslo. However, it has been hard to judge the degree of publicity and attention raised by the Hunt because our feedback and data has mostly been accidentally received through chance meetings. At the Saturday Markets CFNKLS received some interest in our work and the Hunt. There were "only" a total of 13 Registered Treasure Hunters, but clearly there were many more in town who speculated on the meaning of the clues in Pennywise, and who were curious about the Hunt.

If there is to be another hunt next year, we will need to arrange for more donors to the Treasure Fund, including a few major supporters to start things off. We will need the help of Pennywise again, but we can probably be much more effective in our advertising than we were this year before the hunt began. Barney has agreed to coordinate another hunt if one is held, but he will not be donating as much monetary support to it as he did this year. The publicity the hunt generated for CFNKLS and charitable local giving seems worth the effort however.

In discussion of this report there seemed to be wide interest in making another hunt possible next year. It is possible we might get some support from the 125th anniversary funds the Village has on offer. It was agreed we should consider whether and how to pursue a hunt in 2018 at our next meeting in September.

Update on Grants issued and our current grant balance available. The Fletcher Store Museum in Ainsworth recently received their other grant and so have now received our grant for help with repair of their storage shed. We are left with a \$5,105 grant surplus sitting with Osprey, plus a \$700 flow-through surplus from Kootenay Savings in our Society account, and thus we have a total of \$5,805 available for further grant awards in the future.

Update on Community Foundations meeting Sept. in Kelowna. There will be another annual meeting of B.C. Community Foundations in Kelowna on September 28th and 29th. This worthwhile event will probably have some funding support for one or more of our CFNKLS Board to attend, and we should advise Honora if we'd like to go.

Reconsideration of our existing Policy/Governance Documents. Elaine has shared a written set of notes after her reading of our current Policy documents on the CFNKLS website. We will defer a general Board consideration of updates or changes to the existing policies to our September Board meeting. Meanwhile, **each member of the Board** will be asked to circulate her or his own similar notes on items we might wish to discuss and update.

Status and future of archival grant applications and final reports. It became clear that we do not know quite where we have previously filed Final Grant Reports from completed grant projects.

Rick may have some of these. Barney may have some. Peter has volunteered to begin archiving what we can of these materials. He will try to gather them and scan them for us. **Barney** will send Peter the full spreadsheet documentation of the 2017 grants made. We do need to be transparent about how our grants serve the charitable ends that our donors expected. Final project Reports are a key aspect of meeting this responsibility.

We also agreed that on future grant applications we should add to the list of items to be confirmed and so included a box to tick saying that previously required Final Grant Reports had been completed and sent to us.

Consideration of Board involvement in individual discussions with grant recipients. Prior to an earlier Board meeting, Charles asked the Board to review the sensitive and confidential nature of some of its work. In particular, he had questioned the reasons for discussions that our president held with two primary staff members at the Hospital Clinic, i.e. Georgie Humphries and Robert Nellis. Honora explained to the Board that she had discovered that the nature of the annual McKinnon grant funds to the hospital facility (passed through to the Hospital at each CFNKLS AGM) were not understood by the senior hospital staff there, and the use to which those funds could be put was unclear. She had used a meeting with Georgie and Robert to explain the nature of these annual grants. Charles previously had an unsubstantiated impression that she was talking to them about more serious matters that deserved sharing with the Board beforehand. He expressed regret at his error and apologized to our President and to the Board. His apologies were accepted warmly.

Not all CFNKLS Board members have been aware of the independent nature of the McKinnon fund. It was explained to all that the McKinnon Fund has designated annual beneficiaries, and is not subject to our Grant Committee's review, nor is its distribution subject to Osprey's approval. The McKinnon fund was set up through Osprey before CFNKLS was formed as a subsidiary of Osprey.

NEW BUSINESS – FORWARD PLANNING

Considerations for filling the new Board vacancy. With the departure of Elaine from the Board we have one more Board position we can fill. It was agreed we would like to do so. Some discussion occurred about the value of appointing a female, and/or someone from up the lake. Four possible and promising names were suggested during this discussion. **Honora** will enquire about the interest and availability of at least one of those named. **Charles** knows one of this group too and will speak with that person. We will continue this discussion in September.

Next Board Meeting Scheduled: We will meet next on Wednesday September 13th at 5:15 p.m. somewhere in Kaslo or Shutty Bench. Honora will let us know where.

The meeting adjourned: at 6:50 p.m.

Barney Gilmore
CFNKLS Secretary

*We embrace a vision of thriving and resilient rural communities of
North Kootenay Lake*